

LPBC Outreach Proposal

All Outreach events must be submitted to the Outreach Committee using the following proposal format. After review, the Outreach Committee will send its recommended Outreach Events and Schedule to the Board of Directors for final approval.

OUTREACH EVENT NAME:

OUTREACH EVENT DESCRIPTION:

ORGANIZATION SUBMITTING PROPOSAL:

If the proposal is being submitted by a board member or club member, please provide both the member's name as well as the name of the organization on whose behalf the proposal is being submitted.

EVENT DETAILS:

Requested Date(s) and Time(s):

Club Contact Name and Email:

Organization Contact Name:

Contact Email:

Contact Phone:

Estimated number of attendees:

Equipment Needs:

BACKGROUND/HISTORY:

In what ways would this event further LPBC's Outreach Initiatives?

The following additional information is to be provided by the Outreach Committee in its proposal to the board.

NUMBER OF COACHES REQUIRED:

Please indicate any special skills or certifications coaches must possess or requirements they must meet:

NUMBER OF VOLUNTEERS REQUIRED:

Please indicate any special skills or certifications volunteers must possess or requirements they must meet:

COST/BUDGET:

Planning, preparation:

Day of staffing:

Total Cost to Club:

Value to Organization:

Please describe the specific impact on members (timing of lagoon and ERG room use) and the efforts made to minimize that impact, if possible:

ATTACHMENTS/ADDITIONAL COMMENTS: